

To Register a Player

Step 1:

Click the link titled **REGISTER A PLAYER** on the Football Manitoba website.

Step 2: NEW PLAYERS

This link will bring you to our Online Registration program Pointstreak.

You can create a new account by clicking:

CLICK HERE TO CREATE A NEW ACCOUNT

Step2: RETURNING PLAYERS

This link will bring you to our Online Registration program Pointstreak.

You can either login to your existing account by clicking

LOGIN

**IF NEW PLAYER CONTINUE TO STEP 3
IF RETURNING PLAYER CONTINUE TO STEP 7**

Step 3:

This link will bring you to the Main Contact Information screen. You will be prompted for the information of the account owner. You must submit the following information:

- Email address
- Parent/Guardian First Name
- Parent/Guardian Last Name
- Password
- Re-Enter Password
- Address
- City
- Province
- Country
- Postal Code
- Home Phone
- Work Phone (optional)
- Cell Phone (optional)
- Area of City in which you live

Once you have completed all the mandatory fields please click:

SUBMIT

Step 4:

This link will bring you to the My Child/Children screen. You will now need to create a new family member under your account. Click:

ADD FAMILY MEMBER

Step 5:

You will then be directed to a new screen so you can enter your child's information. You will be prompted for the following information:

- First Name
- Last Name
- Email (optional)
- Birth Date
- Gender

If the address of the child you are registering is different than your own, you can fill in that information now. Once all the information is complete click:

ADD

Step 6:

After adding a family member you will be directed back to the My Child/Children screen. At this time you may:

1. Add another child by repeating Step 5 (continue to do so until all your family members who are participating are added to your account)
2. Continue registering your child for Flag Football

To continue registering your child for Flag you must click:

CONTINUE REGISTRATION

Step 7:

This link will bring you to the Update your information screen. You now need select: Area of city in which you live. Select one from the drop down box Click:

SAVE

Then click

CONTINUE REGISTRATION

Step 8:

This link will bring you to the Waiver and Release form screen. Please read this and also click on our Code of Conduct so you are familiar with both. Once you have read this information check off:

I HAVE READ AND ACKNOWLEDGED THE ABOVE INFORMATION

Then click:

NEXT

Step 9:

This link will bring you to the Add New Participant screen. You will be prompted for the following information:

- Choose a participant register
- Age Level
- Does player have a team
- What shirt size do you wear
- Name of player you would like to play with if applicable
- Division
- Team

To continue registering your child for Flag you must click:

[ADD TO REGISTRATION LIST](#)

Step 10:

After adding New Participant you will be directed back to the My Child/Children screen. At this time you may:

3. Add another child by repeating previous step (continue to do so until all your family members who are participating are added to your account)
4. Continue registering your child for Flag Football

To continue registering your child for Flag you must click:

[CHECKOUT](#)

Step 11:

This link will bring you to the Registration Summary screen. At this time you may review the list of registrants, the cost, your transaction summary, and your total fee. If this is correct click:

[CHECKOUT](#)

Step 12:

This link will bring you to the Credit Card Information Screen. Here you are required to fill out your credit card information (we accept Visa or MasterCard). You must complete this step to register. Once you have completed filling out the required information click:

[SUBMIT PAYMENT](#)

Step 13:

This link will bring you to the Payment Summary Screen. This will give you a review of your registration information as well as serve as your invoice/receipt for tax purposes. Please print this off right away for your records or you can log into your account in the future to obtain this receipt. From here you can either return to the Football Manitoba Website or go to your Account. Congratulations and thanks for registering for Flag Football!!

If you experience any difficulties at any time please do not hesitate to contact:

Programs Assistant – Matt Hamilton

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Programs Manager – Heather Jaques

925.5771 or programs@footballmanitoba.com